



Canadian Academy of  
Manipulative Physiotherapy

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## **AMENDMENTS**

### **AMENDMENT 1** Proposed AGM in Halifax 2015 **Restricted Assets and Contingencies policy CAMPT**

CAMPT has the responsibility to maintain a sound fiscal position. Operational expenditures are projected in the budget that is approved annually at the CAMPT AGM. Along with meeting its internal obligations, CAMPT is committed to assisting the development of orthopedic manipulative therapy. Such assistance may be in the form of grants to external agencies both within Canada and internationally. In order to maintain fiscal responsibility and provide external agencies requesting financial assistance a clear understanding, the executive of CAMPT has developed the following policy effective September 1, 2014.

1. CAMPT will restrict the expenditure of funds to external agencies in any fiscal year to less than 20% of the annual CAMPT membership dues collected in that year. This restriction may be increased up to 50% by a mail-in plebiscite of all CAMPT members voting in favour of an exception by a simple majority of the votes.
2. CAMPT will maintain net assets equivalent to two years estimated expenses to ensure there are adequate funds on hand in case of unforeseen events. This amount is as of 2014 estimated to 170 000\$.
3. Any seed money loans provided by CAMPT must be repaid in full within one (1) year of their disbursement. Any loan not fully repaid within that period will have interest charged on all outstanding funds. The interest will be calculated at the prime rate of interest of the Bank of Canada plus 2%. The interest will be calculated on the full amount loaned from the date of disbursement to the date of full repayment.

**AMENDMENT 2** Proposed AGM in Halifax 2015

**IFOMPT Representative**

The IFOMPT representative is an executive position within CAMPT that has its primary roles of representing and forwarding the interests of CAMPT within IFOMPT organization. CAMPT recognizes the value of establishing longer-term relationships with the IFOMPT Executive and to other Member Organizations within IFOMPT. In order to achieve a reasonable level of IFOMPT representation continuity while also ensuring reasonable succession, CAMPT has developed the following plan:

1. The term of the IFOMPT representative shall not exceed the period of two (2) consecutive IFOMPT Congresses. These are currently convened on a four (4) year period. The IFOMPT representative will begin his/her term as the “Junior Representative” (see below) at the mid-point between the second inter-IFOMPT Congress (at the 6 year mark of the previous IFOMPT Representative’s 8-year term). The IFOMPT Representative shall attend one Congress as the Junior Representative and the following Congress as the full Representative following which he/she shall cease their role and the portfolio shall pass to the Junior Representative.
2. The role of Junior IFOMPT Representative shall be created. The Junior representative shall be elected at the same time as the incoming CAMPT Executive following the standard election procedures of the other Executives. The Junior IFOMPT Representative shall participate in CAMPT meetings but not have voting rights on the Executive. The Junior Representative shall have travel and related expenses paid to one (1) IFOMPT Congress and up to two (2) CAMPT Annual General Meetings. The Junior IFOMPT Executive shall undertake to liaise with the IFOMPT representative and support their role as required. The Junior IFOMPT Representative shall proceed to the position of the IFOMPT Representative at the conclusion of following IFOMPT Congress or at any time when the IFOMPT Representative is unable to continue in their role.

**AMENDMENT 3** Proposed AGM in Halifax 2015

**Election of CAMPT Secretary/Treasurer**

The role of CAMPT Secretary/Treasurer is integral to the effective functioning of the organization. The Executive position of Vice-President is elected at every second CAMPT Annual General Meeting. This position then transitions to president and past-President. In order to achieve a reasonable level continuity between CAMPT incoming and outgoing Executives while also ensuring reasonable succession, CAMPT has developed the following plan:

1. The role of Secretary shall be one six (6) year term. The position shall be elected at the same time as the incoming CAMPT Executive following the standard election procedures of the other Executives.
2. Following the election of the incoming Secretary, the immediate past Secretary shall forfeit all Executive voting rights however remain in office for a minimum of three (3) months and up to a maximum of six (6) months to effect a seamless transition to the incoming Secretary.
3. The immediate past Secretary shall surrender all signing authority on all CAMPT bank accounts and provide originals of all banking documents within six (6) months) of the election of the incoming Secretary.
4. The immediate past Secretary shall provide the incoming Secretary with an electronic version of all relevant correspondence related to the functions of the position of Secretary within six (6) months of the election of the incoming Secretary.

**AMENDMENT 4** Proposed AGM Halifax 2015

**Voting by electronic ballot**

Voting of executive officers may be accepted by electronic ballot in the form of an email, facsimile or comparable electronic communication system.

1. The electronic ballot shall be announced to the membership not less than thirty (30) days prior to the day of the election.
2. Only CAMPT Fellows in good standing shall be permitted to cast such votes.
3. The Secretary shall receive and tally these votes and confirm the CAMPT registration of each ballot received.
4. The Secretary shall retain the electronic votes in a confidential manner and add these to the physical votes cast at the election meeting.
5. The President shall confirm the tally of electronic and physical votes and announce the election results to the meeting participants and the membership at large.